



IANRE YDP COVID-19 PHASE C

Face-to-Face Programming Volunteer Checklist

Before a Program Meeting

- Ensure building/room capacity will allow for 3 ft social distance between all participants.
- Communicate with parent/guardian importance of keeping youth home if sick, and within 72 hours of fever breaking.
- Print screening form and be ready to screen all participants, prior to entry
- Post provided signage with reminders about safe distancing, one way traffic if applicable, non-symptomatic entry only

During your Program Meeting

- If youth become symptomatic during program, call guardian ASAP and have an isolated spot for them to remain until they can be picked up.
- Be sure face coverings are worn properly (cover mouth and nose) and social distance guidelines are met:
 - Indoors: Masks at all times, social distance of 3 ft when possible
 - Outdoors: Masks worn when 6 ft social distance between participants cannot be maintained.
- Ensure food and beverage is not shared during your program.

After your Program Meeting

- Clean and disinfect all common surfaces with a disinfectant spray, Clorox or diluted bleach solution.

In the Event of a Positive COVID-19 Case

- Provide District Staff with case information ASAP after you are notified. **No information about the case should be shared with anyone else.**
- For locations you manage, cleaning and disinfecting must be performed as soon after the confirmation of a positive case as practical.