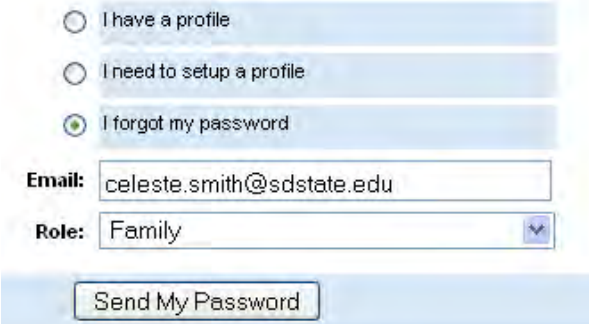





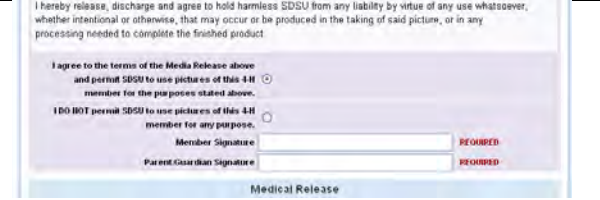

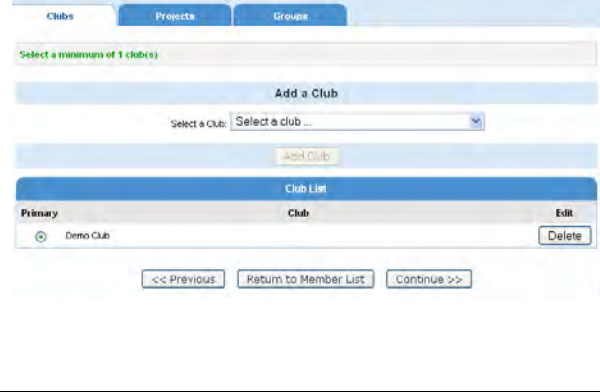
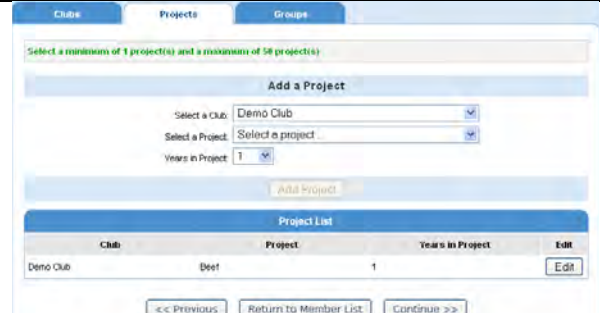


Re-Enrolling through 4HOnline

For families with an existing 4HOnline account

<ol style="list-style-type: none"> Go to your state's 4HOnline login page located at http://ak.4honline.com. Your Family profile has already been entered into 4-HOnline using your email that was on your 2014-15 4-H enrollment form. If you do not have your paperwork or do not remember which email you used, contact your District 4-H Office to obtain the email address that is on file for your account. Enter your email address and select "I forgot my password." Select Family as your role. Click "Send My Password". 	
<ol style="list-style-type: none"> Check your email account for your temporary password. If you do not receive your password, contact your District 4-H Office to reset your password. Once you receive your password, select I have a profile. Enter the temporary password from the email message to the login page. Click "Login". 	
<ol style="list-style-type: none"> Once you log in, you will be prompted to create a new password. Enter a new password. Click "Continue" to go to your Family Member List. 	
<ol style="list-style-type: none"> The Member List will show all of the youth members and adult volunteers/leaders in your family who were enrolled in the previous year. Click "Edit" next to the Inactive member you would like to re-enroll. To update your family information, click "Edit Family". 	
<ol style="list-style-type: none"> Scroll to the bottom of the record review page and click Enroll for the current year. 	



<p>16. Be sure to carefully review all the information and update any personal information and Click "Continue" at the bottom of the page.</p>	
<p>17. Read the Additional Information carefully. 18. Mark the check box and/or sign each section. This section will be locked for editing after the enrollment has been submitted. 19. Click "Continue".</p>	
<p>20. It is very important that each member's Health Form is complete and accurate. Review and/or enter the member's Health information and click "Continue".</p>	
<p>21. Review and edit your Clubs. If you can't find your club in the drop down box, it may be because you were enrolled in it last year and that club defaults in the "Club List" (blue banner). If you still can't find your club contact your district office. Only Clubs in which the member will participate during the current program year should be listed. If there is a club that you no longer participate in, make sure you delete that club. 22. Click "Continue".</p>	
<p>23. Review and edit projects.</p> <p>NOTE: Only projects in which the member will participate during the current year should be listed in the Projects tab. Previous year projects will remain on the Member's enrollment history. Remove any projects listed in which the member will no longer participate.</p>	



24. For now skip through Activities, Groups and Awards.
25. Click "Submit Enrollment".
26. Your District Office will receive notification of your enrollment.
27. You will receive an email notification when the District office receives your enrollment fees and has reviewed and approved your enrollment.

TIPS:

- After your initial login, you will see the Family's Home Page when you first log in.
- The Announcements and Newsletters section is where Newsletters, Announcements and other important documents will be posted for you to view.
- To access your member list, click "Continue to Family."
- If you would like to change your password at any time after your initial login, click "Change Password."
- If you forget your password, please select "I forgot my password" from the login page. District and State offices do not have access to Family passwords.

- If, at any point, you would like to return to your start page, click on "Home" in the upper right hand corner.
- To return to your member list from any page, click on "My Member List."
- For quick navigation between the four member enrollment pages, simply click on the page title under the navigation bar.

