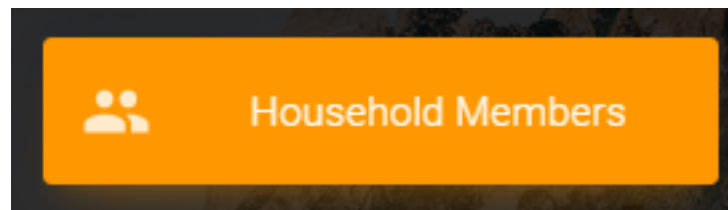


Create Club Member Profiles

The Primary Account has been created, now let's create the club member profiles.

1) Click the 'Household Members' link in the Menu Bar (left side of the screen).



2) Click the Green '+ HOUSEHOLD MEMBER' button.



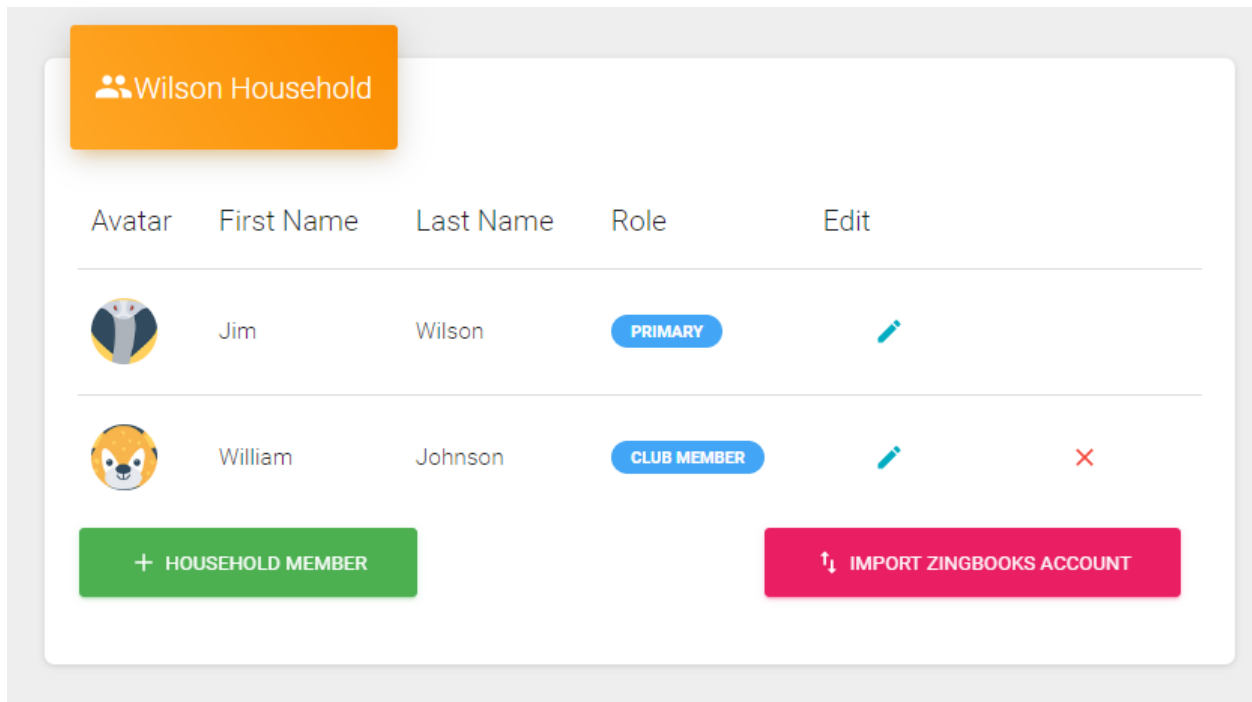
3) Enter the associated member information:

1. First and Last Name
2. User Role (Club Member or Parent, if you want another parent to be able to view club member data)
3. Birth Date (User the date picker tool)
 1. Note that to change the year on the data picker, just click the 'Month Year' in the top middle of the tool and you can then scroll by year.
4. Add the club(s) the member will be associated with by clicking the green '+ ADD CLUB' button. Then choose a project. If you are unsure what it is called, just start typing on the line.
Note: that you can add multiple clubs, even if they are in different counties.

5. You can even upload a photo of your member. If you don't, we'll assign them a cool animal avatar automatically. (It can be changed if you wish)

The screenshot shows a web form for adding a new household member. At the top left, there is an orange header with a person icon and the text 'Wilson Household'. Below this, the title 'New Household Member' is displayed. The form contains several input fields: a circular avatar placeholder with a silhouette and the label 'AVATAR' below it; two text input fields for 'First Name' and 'Last Name'; a dropdown menu for 'ROLE' with 'CLUB MEMBER' selected; and a text input field for 'Birthday'. At the bottom left, there are two buttons: a blue '← BACK' button and a blue 'SAVE' button with a floppy disk icon. At the bottom right, there is a green '+ ADD CLUB' button. The entire form is set against a light gray background.

- 4) Once you're done, click the 'Save' button and you will return to your Household listing. You should see the new household member in the list now.



5. When logging in, you will now be able to choose this member profile to edit data specific to this member.

