

Alaska 4-H Record Book **General Project Insert** Scoring Rubric

Use separate scoresheet for each general project insert

Youth Name:	Project:	Final Score:
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<i>Project Records</i>	Poor	Fair	Good	Excellent	Score	Comments
Project Title Page	0 points	2 points	3 points	5 points		
	Incompletely filled out. Member, leader, or parent/guardian signature missing.	All signatures are present. Each section is 1 sentence.	All signatures are present. Each section is 2 sentences.	All signatures are present. Each section is 3 or more sentences.		
Project Journal/Club Meetings/Activities	0 points	5 points	10 points	15 points		
Senior	Fewer than 9 hours listed.	20 plus hours devoted to project.	25 plus hours devoted to project. Shows attendance at meetings. Explanation of activity, financial information included.	30 plus hours devoted to project. Shows attendance at meetings. Explanation of activity, financial information included.		
Intermediate	Fewer than 9 hours listed.	15 plus hours devoted to project.	20 plus hours devoted to project. Shows attendance at meetings. Explanation of activity, financial information included.	25 plus hours devoted to project. Shows attendance at meetings. Explanation of activity, financial information included.		
Junior	Fewer than 9 hours listed.	10 plus hours devoted to project.	15 plus hours devoted to project. Shows attendance at meetings. Explanation of activity, financial information included.	20 plus hours devoted to project. Shows attendance at meetings. Explanation of activity, financial information included.		
Project Highlights	0 points	5 points	10 points	15 points		
Senior	Only 1 or 2 things listed as learned from the project.	3 to 5 new things learned. Incomplete description of "unusual events" and "to do differently."	A list of 6 new things learned. "unusual events" and "to do differently" listed with 2 to 5 sentences.	A list of 6 new things learned. "unusual events" and "to do differently" listed with 6 or more sentences.		
Intermediate	Only 1 or 2 things listed as learned from the project.	3 to 5 new things learned. Incomplete description of "unusual events" and "to do differently."	A list of 6 new things learned. "unusual events" and "to do differently" listed with 2 or 3 sentences.	A list of 6 new things learned. "unusual events" and "to do differently" listed with 4 or more sentences.		
Junior	Only 1 or 2 things listed as learned from the project.	3 to 5 new things learned. Incomplete description of "unusual events" and "to do differently."	A list of 6 new things learned. "unusual events" and "to do differently" listed.	A list of 6 new things learned. "unusual events" and "to do differently" listed with 2 or more sentences.		

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Project Financial Summary	0 points No data included on the page although the project should have costs involved.	2 points Cost of project calculated without data listed or cost calculated incorrectly.	3 points Cost correctly calculated with data mostly listed.	5 points Cost data is completely listed and cost is correctly calculated.		
	4-H Pictures	0 points No pictures included.	2 points 1 or 2 pictures included without captions.	3 points 3 or 4 pictures included with captions for each.		
Project Journal Neatness and Organization	0 points Incompletely filled out. Information missing. Book sloppy.	2 points Partially filled out. Entries appear to be made by member.	3 points Completely filled out, book is neat, presentable and shows effort.	5 points Completely filled out, neat, presentable and shows effort. Grammar and punctuation are good. Securely bound with binder.		
	Senior Ages 15-18; Intermediate Ages 12-14; Junior Ages 8-11					

On this page describe why this youth should be considered for a merit award in this project or one of the special general awards. You can include things that are not reflected in the record book. Please refer to Merit Award Criteria for judging.

Recommend for Merit Award at 70% or more.

Yes

No