

# Kenai Peninsula District 4-H Junior Market Livestock Policies



**Article 1. Name:** The KP District 4-H Junior Market Livestock Program (JML)

**Article 2: Purpose:** The purpose of the JML Program is to educate its members about agriculture in Alaska while teaching them to be good business people, ethical livestock herdsman, quality meat producers, and productive members of their 4-H clubs and their community.

**Article 3: Membership/Enrollment Requirements:**

**Who:** Who may enroll: All KP 4-H and FFA members age 8 and in third grade on Oct. 1 of current 4-H year, or age 9 and up and in good standing. (FFA members are required to enroll in the KP 4-H JML program.)

**When:** Seasoned 4H families and those intending to participate in JML are required to enroll by the current year's deadline set down by the JML Board and announced at the beginning of each 4H year. All 4H enrollment paperwork and fees must be finalized by the District deadline to participate in JML.

New KP4-H families may enroll at the Intro to JML class held at Rally Day in February. To keep program continuity, no JML enrollments are permitted past Rally Day.

**How:** Enroll for KP 4-H. Notify livestock superintendent, your club leader, or the 4-H Program Assistant by the deadline your intent to be part of the JML Program.

**Article 4: Program Structure:**

1. KP 4-H Program Assistant: The JML Program oversight lies within the job duties of the KP 4-H Program Assistant, who works under UAF/Cooperative Extension directives and in conjunction with the Livestock Superintendents, JML Board, Auction Committee, Buyers' BBQ Committee, and program members and families to make program decisions and policies.

2. Boards/Committees:

A. There will be a JML Board elected annually. Candidates for these roles will have one full year of 4H membership. Positions on this board are:

**JML Board**

- President (Youth, one year)
- Vice-President (youth, one year, incoming President)
- Treasurer (Adult, two years, can be voted in for multiple terms)
- Secretary (youth, one year)
- Information Officer (youth, one year)

- B. There are standing committees who work alongside the KP 4-H Program Assistant and are to have their input and ideas heard and implemented as they make the best better in our programs.

**Superintendents:**

Livestock Superintendent:	Rob Barto
Beef:	Holly Malone
Sheep/Goat:	Katie Reichert
Swine:	Rob Barto
Rabbit:	Casey Loop
Poultry:	Katie Cooper

**Auction Committee:**

Paul and Shonia Werner

**Buyers' BBQ Committee:**

Jeff and Kathryn Epperheimer

- C. **Moderating Board:** When the rare occasion arises that a situation becomes beyond the scope and appropriateness of the JML Board, issues will be sent to the Moderating Board, a group of prior 4H parents and supporters who know the program well, love and care for our JML youth, and who will make difficult decisions when called upon.

3. Voting Policies:

- A. All enrolled JML'ers in good standing and one parent or guardian per JML family who are in attendance at a meeting either in person or via audio/Zoom may vote on policy at that meeting.
- B. Quorum must be met at each vote with 2/3 of the qualified voters being present either in person or via audio/Zoom.
- C. Any interested party may request a policy-making meeting by directing a formal written request (electronic means are acceptable), and allowing a reasonable amount of notice for time to the JML Board or the KP 4-H Program Assistant.
- D. The KP 4-H Program Assistant and the Livestock Superintendents will review the policies annually and make changes accordingly, following Robert's Rules to allow 30 days for review before putting to vote any amendments and/or changes.

**Article 5: Program Calendar:**

- Oct.: -Enroll in KP 4-H.
- Nov.: -Annual JML kick-off event held between Nov-Jan. Date announced at beginning of 4H year, serves as official time for JML sign-ups.
- Dec. 31: -Possession date: Heritage Turkey (Hatched Sept.-Dec.)
- Jan. 1 -Possession date: Steer, Llama, Alpaca. (Born after 1/1 prior year)
- Feb: -Possession date: Reindeer 02/01. (Born after 1/1 prior year)  
-Annual KP 4-H Rally Day: brand-new families can sign up for JML.
- Mar: -Possession Date: Young Beef 3/15. (Born after 12/1)  
-Annual Public Presentation Day Contest (optional)
- Apr-May: -Salesmanship Class (required)
- May: -Possession Date: 05/01  
Swine, Goat, Lamb (Born after 1/1)  
Goose (Hatched after 3/1)  
Turkey (Hatched after 3/20)
- Large Livestock Weigh-In Day (required for large stock)  
-Business Contacts Distributed
- June: -Possession Date: Ducks 6/15 (Hatched after 5/1)  
-JML Workshops (year round, more during summer months)  
-Business Contact Check Day
- July: -Possession Date: Chickens 7/1 (Hatched after 3/20)  
-Possession Date: Rabbits 7/7 (9-12 weeks at possession)  
-Record Book Check & Fair Paperwork Day (Required)  
-JML Workshops (year round, more during summer months)
- Aug: -Fair Work Day (two scheduled, one required)  
-Animal Check-In, Thursday directly prior to KP Fair  
-KP Fair, 3<sup>rd</sup> weekend in August  
-KP 4-H JML Auction, Saturday of Fair  
-Meat Distribution, week following Fair (required)  
-Industry Appreciation Day, Saturday following Fair
- Sept: -Record Book due (required w/ JML paperwork completed.)

## **Article 6: Paperwork Requirements:**

**Intent to Sell** – To the office no later than Possession Date of JML animal. For large livestock, include a photo of the JML project animal/s. Late possession of ANY animal is an issue to be addressed by the Moderating Board before Possession Date.

**JML Policies Agreement** – To the office no later than the Possession Date of JML animal.

**Ethics** – Completed at Salesmanship class, signed by club leader, Livestock Superintendent, or KP 4-H Program Assistant.

**Business Contact Paperwork** – Turned in at Business Contacts Check Day after all assigned business contacts are completed.

**Record Book Check** – Six Things Learned/Project Highlights checked by Record Book judge at Record Book Day in July.

**Rate of Gain** – Complete form w/ starting weight, Weigh-In Day weight, weights during the growing season, and fair weight. Calculate ROG and keep form in record book w/ JML forms.

**Record of Vaccination** – Kept in Record Book. Must contain proof of vaccination and Name of Vaccine, Manufacturer, Lot number, Expiration Date, Date vax given, who administered the vax.

**Announcer Forms** – Form to be read at the auction about you and your JML animal. Distributed at Records Check Day and at Fair Check-In

**Thank you notes** – Compiled at or brought to Fair, personal notes to buyers and add-ons for the purchase and add-ons to your animal.

**Record Book** – All JML members are required to have their record book checked at Record Book Check Day in July, and will need to display at the very least, their Project Highlights and Six Things Learned in their Livestock Project Insert. This is a requirement to exhibit at the fair and sell at the auction. They will submit their completed record book at the end of the 4H year. Books will include an AK General Record Book along with a Livestock Project Insert.

## **Article 7: Program Requirements:**

It is the requirement of all JML members to raise a healthy, well-cared for, disease-free animal and to deliver the very best product the JML member can for our buyers. By following 4-H guidelines, adhering to the guidance of their 4H livestock superintendents, and being a responsible and ethical animal grower, the overall expectation is that all JML animals reach the fair in the very best condition they can be, and will be sold as a quality product that our JML members can stand behind, and that our 4H'ers will be well-rounded in their project areas, and invested in the JML program and the fair, all of the things which come together to provide them an opportunity to sell their animal at the JML auction. In order to obtain these expectations, certain standards are required:

- Weigh-In** – It is the JML'ers responsibility to have his/her JML large livestock animal/s weighed at JML Weigh-In Day in May. The animal will be ear tagged and vaccinated (if not already) at Weigh-In Day as well. This event is a requirement to auction at the fair. Small stock may be weighed at possession by the JML'er, or the JML'er may start at 00 oz./lb. on DOB of animal. At fair check-in day, both large and small stock are required to weigh-in. KEEP YOUR WEIGH-IN FORMS!
- Withdrawal** - JML participants have an obligation to produce uncontaminated and healthy meat. Withdrawal times on all medications, dewormers, and feed must be strictly adhered to. It is the responsibility of the JML'ers to read and check all feed, medicine, wormer, and warning labels for appropriate withdrawal times and record med administration and info in your animal's record. When in doubt, a call to the appropriate superintendent or KP 4-H Assistant is necessary.
- Workshops** – In order to auction at the fair, each JML member is required to attend at least four educational market livestock workshops during their JML project year. In keeping with the purpose of the JML Program, workshops educate members about agriculture, and teach how to be good business people, ethical livestock herdsman, quality meat producers, and productive members of their 4-H clubs and their community. Workshops are at least an hour long. Between 12 and 18 workshops are offered each year in the KP District.

Workshops need to be pre-approved by the KP 4-H Program Assistant in order to count as one of the four approved. Examples of educational workshops are as follows:

- Rally Day (one workshop total)
- Salesmanship class (required)
- Herdsmanship workshop
- Rate of Gain workshop
- Store Promotion
- Doing a public presentation related to JML
- Meat Cutting Workshop
- Farm Tour
- Poultry processing workshop
- Completed 4-H curriculum book
- Touring a commercial farm (attendance sheet from farmer)
- Mentoring a new JML member (approved by KP 4-H Program Assistant)

**Work Day –** At least two work days will be planned at the KP Fair. It is a requirement that every JML'er attend one. In the difficult event that you are unable to attend one of the scheduled days, arrangements will need to be made with the KP 4-H Program Assistant on how to fulfill this requirement. A parent or designated guardian must accompany each JML member under the age of 16 to the fair workday.

**Article 8: Business Contacts:**

1-To insure we have a well-attended auction full of local 4H supporters and bidders, each JML'er will be assigned a maximum of eight business contacts and will be required to make a business contact with each one that they are assigned.

2-In the event of multiple JML members per family, there will be no more than twenty-five business contacts assigned for that family.

3-If a JML member would like to contact a business not assigned to them, they must first contact the KP 4-H Program Assistant to make sure the business has not already been assigned or contacted by another JML'er.

4-All JML'ers must have all business contacts complete and submit completed paperwork no later than the second business contact check. There is no extended deadline for business contacts.

**Article 9: Requirements at Fair:**

1-All animals (market or non-market) attending Fair need to be dehorned and castrated (males). Castrating and dehorning will be performed in sufficient time to allow for complete healing or they will not be allowed at Fair. In the case where horns or antlers are an integral part of the species, or breeding animals are concerned, the JML'er needs to coordinate with their barn superintendent and the livestock superintendent at least 30 days prior to the fair to discuss request approval.

2-Check-In Day:

A-A vet check at the fairgrounds is required for Fair Check-In Day.

B-All animals will be weighed in after passing vet check.

C-Weigh-In is supervised by barn superintendents and/or the livestock superintendent.

D-The JML animal's vaccination records need to be on the grounds at the fair.

E-Steers must be moved on the grounds and in the show ring with a chain halter.

3-All JML'ers must be present for the duration of the fair.

4-Participation in Herdsmanship and exhibiting in Showmanship are required for all JML'ers.

## 5-Conformation:

A-If a JML'er has more than one market animal (maximum of two allowed for JML), after conformation judging, the JML'er must designate which will be their auction animal and notify the Auction Committee immediately.

B-No animals taking a white ribbon will be allowed to sell at the JML Auction.

C-Minimum weights for both small and large livestock must be met to participate in the auction.

D-In the case of a club market animal, the club will designate a JML'er to show the animal in conformation.

## 6-Showmanship:

A-Any 4-H member with a livestock project can compete in showmanship.

B-Dress code for showmanship is black jeans or dress pants, white long-sleeved button-up shirts, dark boots, and a subtle touch of 4-H green.

C-It is not required that JML'ers show the same animal they are marketing, but it is required to be the same species they are auctioning, and it must be their own animal.

D-The 4-H member who wins Grand Champion showman for their species is eligible for Round Robin.

E- If a 4H'er is the only showman in their class and/or division, they are not automatically qualified for Round Robin. They must be awarded Grand Champion showman to be eligible to compete in Round Robin.

F-If a 4-H'er wins Grand Champ in more than one species, they will choose which species they wish to enter Round Robin with, and the Reserve Champ in the species the Grand didn't choose will be eligible to compete.

G-Market Beef and Dairy Beef are considered two separate classes for Round Robin.

H-Meat Goat and Dairy Goat are considered two separate classes for Round Robin.

7-Barn Duty: KP 4-H has a standing agreement with the fair that we will maintain supervision of our animals and our barns during all the hours the fair is open. To fulfill this requirement, each JML'er and a parent/guardian are required to sign up for and complete two barn duty time slots. This is a non-negotiable issue, and any changes to the sign-up sheet must be approved by the barn superintendent or livestock superintendent in advance of your assigned barn duty time. In the unavoidable circumstance that you cannot make your barn duty, YOU are responsible for finding a replacement and notifying your superintendent prior to your assigned time.

**Article 10: Auction:**

- 1-Each JML'er (or club) may auction only one large livestock entry or one small stock entry at the KP Fair.
- 2-All club animals to be auctioned will be placed in auction order of conformation awards after individual JML'ers. One club per year will be allowed to auction, and clubs will be chosen on a first come, first served basis. Clubs won't be allowed to auction in consecutive years unless at the discretion of the Moderating Board.
- 3-One Community Service Animal/Animal Pen may be raised each year for a community service cause. An individual or club will raise this animal at their own expense. This animal will be sold first in the Order of Auction. The recipient will be agreed upon by the JML Board at the business meeting prior to the animal's possession date.
- 4-At the JML auction, no minimum bid is required for purchasing a market animal. Families have the option of bidding on their own animals. If the family is the highest bidder of their own animal, the payment may be waived.
- 5-The JML Program will have first choice in buying back animals at market prices from the buyer who does not want the animal they purchased. JML will use this meat for promotions.
- 6-Immediately following the auction, JML'ers are required to
  - A) have their photo taken with their animal and their buyer. If the buyer isn't present, a photo with the JML'er and their animal will still be taken.
  - B) All JML'ers will assist with the Buyers' BBQ the afternoon following the auction.
  - C) Complete their barn duty. These are non-negotiables; everyone is needed to make the afternoon following the auction a smooth-running day.

**Article 11: Finishing the Project:**

- 1- Transport, Slaughter & Distribution:
  - A-If a JML'er's animal is required to be transported to the USDA slaughterhouse, a portion of their livestock sale check will be deducted for transport fees. \$15 plus ten cents per pound of their animal will be deducted to cover fuel for the drivers.
  - B-If a trailer other than the JML'ers is used to transport the JML'ers animal, the clean-up of said trailer is the responsibility of the JML'er.
  - C-JML'ers choosing to have their animal transported to the slaughter house by way of the arranged driver recognize and agree to hold harmless the driver, JML, and the 4-H program for any damages or loss incurred during transportation. JML'ers acknowledge this release of liability by signing these policies and procedures.



D-A JML'er wishing to transport their own animal must have it to the slaughterhouse in a timely manner to allow for said animal to be processed with the rest of the KP 4-H animals.

E-Buyers who purchased large livestock that are not required to be slaughtered at a USDA facility may have the option of having their animal slaughtered on the grounds. Those animals will be processed to the buyer's specification at the butcher shop of the processor who slaughtered for KP 4-H.

F-Each JML'er is responsible for being part of meat distribution day, which happens the week after fair. The meat that was sent to the USDA slaughterhouse is sent back and needs to be distributed to the processors the buyer of each animal specified. Every JML needs to a) be at meat distribution day or b) send a delegate.

G-In the instance of small stock, the JML'er is responsible for butchering and dressing the animals to the buyer's specifications, and packaging and delivering the meat to their buyer within two weeks of the auction.

## 2. Record Books & Checks

A-Every JML'er must complete an Alaska 4-H Record Book along with a Livestock Project insert. All financials, rate of gain, and medical record forms need to be thoroughly documented in the Livestock Project. Record books must be turned in to the JML'ers 4-H club leader by the end of the year deadline in order for the JML'er to receive their check for their market animal.

B-All JML'ers are encouraged to attend the KP 4-H Annual Awards Banquet where all district 4-H'ers receive awards for their year of hard work, and where JML'ers receive their check for their market animal.

## 2019 Addendum on Out-of-District Members at KP JML Auction

After the Board's Executive Session at the January Board Meeting regarding out-of-district youth auctioning at KP Auction, it was learned that the MatSu Livestock policy remains open to other districts auctioning at the Palmer Fair, but they are not able to reciprocate the accommodations that Kenai previously offered for out-of-district members. The stipulation on our policy was that all items be reciprocated by other districts, so in the absence of that reciprocation, the Board revised its stance to come up with a policy for the 2019 KP JML Auction and will revisit its stance for the 2020 Auction.

In order to best serve our district youth and our dedicated local buyers while remaining warm and open to all AK 4H members, the KP JML Board and Superintendents agree to allow out-of-district youth auction at our auction with these stipulations:

- 1) We are able to allow for one out-of-district youth in each species. (Steer, Lamb, Goat, Swine, Rabbit, Poultry)
- 2) The out-of-district youth will have the option to weigh their large stock on the certified scale at MMMS, but on the day of the KP Weigh-In. (Usually Early-May, TBA)
- 3) Out-of-district youth must adhere to the same workshop policy as KP members. All workshops not attended on the KP and provided by KP JML must be pre-approved a week in advance by the KP4H Program Assistant.
- 4) All youth must attend the scheduled Fair Work Day at the KP Fair.
- 5) All youth planning to auction must attend Records Check Day (usually late-July TBA) at the KP Extension Office and have completed their Six Things Learned and Project Highlights to share with a records judge on that day.
- 6) Up to eight assigned business contacts on the KP will be required to be completed.
- 7) Business Contact Check Day must be attended. All business contact information and sealed bids are turned in on this day. (usually late-June TBA)
- 8) This policy is in effect for the 2019 KP JML Auction. The policy will be reviewed and revised if necessary at the end of the 2018/19 or beginning of the 2019/20 4H year.

**Possession Dates, Age and Weight Requirements  
for JML Animals by Species and Classification**

<b>Animal</b>	<b>In Possession by</b>	<b>Age of Animal</b>	<b>Weight. Limit/Other</b>
<b>Prospect Calves (Steers)</b> Not for market this year	January 1	Under 12 months of age (1 year) at time of show	N/A
<b>Finished Beef/ Market Steer</b>	January 1	Born after January 1 prior year	Steers & heifers: 900 lb. min. @ fair. Must be dehorned and castrated; >48" in height.
<b>Feeder Beef</b>	March 15	No older than 8 ½ months	Minimum: 450 lb. @ fair. Must be dehorned and castrated.
<b>Finished Beef/ Miniature Market Steer</b>	January 1	Born after Jan. 1 prior year	Steers & heifers: 700 lb. min. @ fair. Must be dehorned and castrated. <48" in height.
<b>Alpaca</b>	January 1	Born after Jan. 1 prior year	110 lbs. min
<b>Llama</b>	January 1	Born after Jan. 1 prior year	
<b>Lamb</b>	May 1	Born after January 1	Ewes & castrated lambs 90 lb. minimum weight-140 lbs. Must be slick shorn
<b>Goat</b>	May 1	Born after January 1	Wethers/doelings (11/5/05) 45 lbs. minimum weight
<b>Swine</b>	May 1	Born after January 1	Gilts & Barrows 180 lb minimum weight-280 lbs.
<b>Rabbits</b>	June 20	No older than 12 weeks at fair.	Pen of 3 weighing 3-5 lb. each
<b>Chickens</b>	July 1	Hatched after March 20	Pen of 3 weighing 4 lb. minimum weight each
<b>Turkey</b>	May 1	Hatched after March 20	20 lbs. minimum weight
<b>Heritage Turkey</b>	Sept. - Dec. of prior year	1 year	10 lb. minimum weight
<b>Ducks</b>	June 15	Hatched after May 1	Pen of 3, total weight of all 3 being 12 lbs. minimum weight
<b>Goose</b>	May 1	Hatched after March 1	10 lbs. minimum weight
<b>Reindeer</b>	February 1	Born after Jan. 1 prior year	160 lbs. minimum weight
<b>Game Birds</b>	Species vary. Contact CES Office or Poultry Superintendent.		

# Kenai Peninsula District 4-H JML Program Vaccination Guidelines and Animal Vaccination Record



## Cattle and Bison – Suggested

- IBR-Bovine rhinotracheitis
- BVD-Bovine Virus Diarrhea
- P13-Parainfluenza 3
- BRSV-Bovine Respiratory Syncytial Virus

## Swine – Required

Erysipelas – Two shots three weeks apart. Erysipelas is a state-required vaccine for hogs.

## Sheep and Goats – Suggested

- Clostridium Perfringes Type C and D
- Tetanus

## Things the vet will look for on Check-In Day:

- Animals should be free of warts (especially on beef).
- External lymph nodes will be checked for enlargement (especially on sheep and goats)
- Infectious or contagious disease to include external parasites (for example, lice)
- Clinical signs of dermatitis (ringworm).

You should have the animal in the best physical shape prior to going to the fair. This includes good nutrition, vaccinations, and parasite control. These precautions will enable the animal to have a strong immune system and avoid getting ill when they are exposed to the other animals and the stress of being away from home and at the fair.

**\*This form will serve as your official vaccination record. Complete the information, keep it in your record book, bring it to fair with your animal/s! \***

Name of vaccine:	Manufacturer:	
Lot Number:	Expiration Date:	
Vaccine administered by:		
Name of animal/s:	Ear tag number/s:	Date:
_____	_____	_____
_____	_____	_____

## JML Policy Acknowledgment - 2019

Separate this page from your policies. Please sign it after you have read, understand, and agree with the KP 4-H Junior Market Livestock Program Policies. **This sheet is required for your file!**

Keep your policies with your records and refer to them when you have questions. Familiarizing yourself with them will help make you a well-rounded JML'er and will help our program go and grow!

YOU make our best better in JML in KP 4-H! Here's to a great year of learning and a great 2019 auction!

~

*My parents and I have discussed these rules and policies. We understand that if the rules and duties are not followed, our animal/s will not be auctioned and the ability to show in future years may be forfeited.*

JML'er \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Superintendent/KP 4-H Program Assistant \_\_\_\_\_ Date \_\_\_\_\_

## Due By Possession Date of Your Animal



# My JML Checklist

- \_\_\_\_\_ Enroll in KP 4-H.
- \_\_\_\_\_ Animal by possession date
- \_\_\_\_\_ Attend Rally Day or Introduction to JML class?
- \_\_\_\_\_ Presentation at Presentation Day?
- \_\_\_\_\_ Salesmanship Class (required) Date: \_\_\_\_\_
- \_\_\_\_\_ Large Livestock Weigh-In Day (required for large stock)
- \_\_\_\_\_ Business Contacts
- \_\_\_\_\_ Business Contact Check Day
- \_\_\_\_\_ Attended approved JML Workshops:
  - Workshop: \_\_\_\_\_ Date: \_\_\_\_\_
  - Workshop: \_\_\_\_\_ Date: \_\_\_\_\_
  - Workshop: \_\_\_\_\_ Date: \_\_\_\_\_
  - Workshop: \_\_\_\_\_ Date: \_\_\_\_\_
- Extra Workshops?:
  - \_\_\_\_\_ Record Book Check & Fair Paperwork Day (Required)
  - \_\_\_\_\_ Fair Work Day (Required) \_\_\_\_\_ Date: \_\_\_\_\_
  - \_\_\_\_\_ Barn Duty Times (Required)
  - \_\_\_\_\_ Help w/ barn clean up
  - \_\_\_\_\_ Meat Distribution (Required)
  - \_\_\_\_\_ Industry Appreciation Day
  - \_\_\_\_\_ Turn in completed Record Book w/ Livestock Project Insert to Leader