

Kenai Peninsula District 4-H Junior Market Livestock Policies



Modifications for years 2021 to 2024

**This is a set of interim policies to serve years 2021 through 2024, or until the JML Policies are officially ammended. When and if the word "fair" is indicated, it is to be substituted with "KP 4-H Ag Expo".*

Article 1. Name: The KP District 4-H Junior Market Livestock Program (JML)

Article 2: Purpose: The purpose of the JML Program is to educate its members about agriculture in Alaska while teaching them to be good business people, ethical livestock herdsman, quality meat producers, and productive members of their 4-H clubs and their community.

Article 3: Membership/Enrollment Requirements:

Who: Who may enroll: All KP 4-H and FFA members age 8 and in third grade on August 15 of current 4-H year, (see Alaska 4-H policies on eligible ages) or age 9 and up and in good standing. (FFA members are required to enroll in the KP 4-H JML program.)

When: Seasoned 4-H families and those intending to participate in JML are required to enroll by the current year's deadline set down by the JML Board and announced at the beginning of each 4-H year. All 4-H enrollment paperwork and fees must be finalized by the District deadline to participate in JML.

New KP 4-H families may enroll at the Intro to JML class held at Rally Day in February. To keep program continuity, absolutely no JML enrollments are permitted past Rally Day.

How: Enroll for KP 4-H. Notify livestock superintendent, your club leader, or the 4-H Program Coordinator by the deadline your intent to be part of the JML Program.

Article 4: Program Structure:

1. KP 4-H Program Coordinator: The JML Program oversight lies within the job duties of the KP 4-H Program Coordinator, who works under UAF/Cooperative Extension directives and in conjunction with the Livestock Superintendents, JML Board, Auction Committee, and program members and families to make program decisions and policies.

2. Boards/Committees:

A. There will be a JML Board elected annually. Candidates for these roles will have one full year of 4-H membership. Positions on this board are:

JML Board

-President (Youth, one year)

-Vice-President (youth, one year, incoming President)

-Treasurer (Adult, two years, can be voted in for multiple terms)

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Last revision: 2019

- Secretary (youth, one year, shared role w/ District Council)
- Two Youth-at-Large (youth, one year)
- Two Adult-at-Large (adult, two years)

- B. There are standing committees who work alongside the KP 4-H Program Coordinator and are to have their input and ideas heard and implemented as they make the best better in our programs.

Superintendents:

- | | |
|---------------------------|------------------------------|
| Livestock Superintendent: | Rob Barto |
| Beef: | Holly Malone |
| Sheep/Goat: | Alicia Glessing |
| Swine: | Rob Barto |
| Small Stock: | Katie Cooper & Colton Rankin |

Auction Committee:

Paul and Shonia Werner

- C. **Moderating Board:** When the rare occasion arises that a situation becomes beyond the scope and appropriateness of the JML Board, issues will be sent to the Moderating Board, a group of prior 4-H parents and supporters who know the program well, love and care for our JML youth, and who will make difficult decisions when called upon.

3. Voting Policies:

- A. All enrolled JML'ers in good standing and one parent or guardian per JML family who are in attendance at a meeting either in person or via audio/Zoom may vote on policy at that meeting.
- B. Quorum must be met at each vote with 2/3 of the qualified voters being present either in person or via audio/Zoom.
- C. Any interested party may request a policy-making meeting by directing a formal written request (electronic means are acceptable) and allowing a reasonable amount of notice for time to the JML Board or the KP 4-H Program Coordinator.
- D. The KP 4-H Program Coordinator and the Livestock Superintendents will review the policies annually and make changes accordingly, following Robert's Rules to allow 30 days for review before putting to vote any amendments and/or changes.

Article 5: Program Calendar: **(See modifications and additions specific to 2021 - 2024)*

Oct.: -Enroll in KP 4-H.

Nov.- Jan.: -Annual JML kick-off event held between Nov-Jan. Date announced at beginning of 4-H year and serves as official time for JML sign-ups.

- Dec. 31: -Possession date: Heritage Turkey (Hatched Sept.-Dec.)
- Jan. 1 -Possession date: Steer, Llama, Alpaca. (Born after 1/1 prior year)
- JML 101 Class
- Feb: -Possession date: Reindeer 02/01. (Born after 1/1 prior year)
- Annual KP 4-H Rally Day (attendees who are brand-new to 4-H allowed to sign up for JML at Rally Day.)
- JML 101 (at Rally Day)
- Mar: -Possession Date: Young Beef 3/15. (Born after 12/1)
- Annual Public Presentation Day Contest (optional)
- Apr-May: -Salesmanship Class (required)
- Possession Date: Swine 04/15. (Born after 1/1)
- Possession Date: Turkey 04/15. (Hatched after 03/05)
- May: -Possession Date: 05/01
Goat, Lamb (Born after 1/1)
Goose (Hatched after 3/1)
- Business Contacts Distributed
- June: -Possession Date: Ducks 6/01 (Hatched after 04/15)
- Possession Date: Rabbit 06/04 (no older than 12 weeks @ auction)
- Possession Date: Chickens 06/15 (Hatched after 03/05)
- JML Workshops
- Animal Entry Forms Due

- July: -Record Book Check & Expo Paperwork Day (Required)
- Business Contact Check
- JML Workshops (year-round, more during summer months)
- Aug: -Expo Set Up Day, Wednesday directly prior to Expo
 (Required for all JML members. Youth under 16 must be
 accompanied by an adult.)
- Animal Check-In, Thursday directly prior to Expo
- KP 4-H Ag Expo, First weekend in August
- KP 4-H JML Auction, Saturday of Expo
- Meat Distribution, week following Expo (required)
- Sept: -Record Book due (required w/ JML paperwork completed.)

Article 6: Paperwork Requirements:

Expo Expectations – To the office at JML 101 or Expo Overview class at Rally Day.

Intent to Sell – To the office at JML 101, or no later than Possession Date of JML animal. For large livestock, include a photo of the JML project animal/s. Late possession of ANY animal is an issue to be addressed by the Moderating Board before Possession Date.

JML Policies Agreement – To the office at JML 101, and no later than the Possession Date of JML animal.

Ethics – Completed at Salesmanship class, signed by club leader, Livestock Superintendent, or KP 4-H Program Coordinator.

Business Contact Paperwork – Turned in at Business Contacts Check Day after all assigned business contacts are completed.

Record Book Check – Six Things Learned/Project Highlights checked by Record Book judge (or club leader if indicated) at Record Book Day in July.

Rate of Gain – Complete form w/ starting weight, weights during the growing season, and Expo weight. Calculate ROG and keep form in record book w/ JML forms.

Record of Vaccination – Kept in Record Book. Must contain proof of vaccination and Name of Vaccine, Manufacturer, Lot number, Expiration Date, Date vax given, who administered the vax.

Announcer Forms – Form to be read at the auction about you and your JML animal. Distributed at Expo Check-In

Thank you notes – Compiled the week after Expo and brought to Extension Office by August 20th.

Record Book – All JML members are required to have their record book checked at Record Book Check Day in July and will need to display then at the very least, their Project Highlights and Six Things Learned in their Livestock Project Insert. This is a requirement to exhibit at Expo and sell at the auction. They will submit their completed record book at the end of the 4-H year. Books will include an AK General Record Book along with a Livestock Project Insert.

Article 7: Program Requirements:

It is the requirement of all JML members to raise a healthy, well-cared for, disease-free animal and to deliver the very best product the JML member can for our buyers. By following 4-H guidelines, adhering to the guidance of their 4-H livestock superintendents, and being a responsible and ethical animal grower, the overall expectation is that all JML animals reach Expo in the very best condition they can be, and will be sold as a quality product that our JML members can stand behind, and that our 4-H'ers will be well-rounded in their project areas, and invested in the JML program and the Ag Expo, all of the things which come together to provide them an opportunity to sell their animal at the JML auction. To obtain these expectations, certain standards are required:

Weigh-In – It is the JML'ers responsibility to have his/her JML large livestock animal/s weighed at possession, as well as ear tagged and vaccinated. Weights and tag numbers must be reported to your superintendent or to the Program Coordinator immediately.

Small stock may be weighed at possession by the JML'er, or the JML'er may start at 00 oz./lb. on DOB of animal. At Expo check-in day, both large and small stock are required to weigh-in. KEEP YOUR WEIGH-IN FORMS!

4-H'ers will be encouraged to utilize heart girth measurement methods, weight tapes, and weigh station weights to determine their large stock's rate of gain over the growing season. Official and final weights of animals will be taken at livestock check-in day at Expo.

Withdrawal - JML participants have an obligation to produce uncontaminated and healthy meat. Withdrawal times on all medications, dewormers, and feed must be strictly adhered to. It is the responsibility of the JML'ers to read and check all feed, medicine, wormer, and warning labels for appropriate withdrawal times and record med administration and info in your animal's record. When in doubt, a call to the appropriate superintendent or KP 4-H Program Coordinator is necessary.

Workshops – In order to auction at Expo, each JML member is required to attend at least four educational market livestock workshops during their JML project year. In keeping with the purpose of the JML Program, workshops educate members about agriculture, and teach how to be good businesspeople, ethical livestock herdsmen, quality meat producers, and productive members of their 4-H clubs and their community. Workshops are at least an hour long. Between 12 and 18 workshops are offered each year in the KP District.

Workshops need to be pre-approved by the KP 4-H Program Coordinator in order to count as one of the four approved. Examples of educational workshops are as follows:

- Rally Day (one workshop total)
- Salesmanship class (required)
- Herdsmanship workshop
- Rate of Gain workshop
- Store Promotion
- Farm Tour
- Meat Cutting Workshop
- Poultry Processing Workshop
- Completed 4-H curriculum book
- Touring a commercial farm (attendance sheet from farmer)
- Mentoring new JML member (approved by KP 4-H Program Coordinator)
- Doing a public presentation related to JML
- YQCA online course (this course is an optional workshop for year 2022-23, but will become a state requirement 4-H year 2023-24.)

Work Day – Ag Expo Work Day is our annual JML Work Day and is a requirement for all JML members. A second option for Work Day may be an option should the need arise. If you are not able to attend the scheduled Work Day at Ag Expo, you must let your superintendent or the program coordinator know prior to Work Day. A parent or designated guardian must accompany each JML member under the age of 16 to the Expo workday.

Article 8: Business Contacts:

- 1-To insure we have a well-attended auction full of local 4-H supporters and bidders, each JML'er will be assigned a maximum of eight business contacts and will be required to make a business contact with each one that they are assigned.
- 2-In the event of multiple JML members per family, there will be no more than twenty-five business contacts assigned for that family.
- 3-If a JML member would like to contact a business not assigned to them, they must first contact the KP 4-H Program Coordinator to make sure the business has not already been assigned or contacted by another JML'er.
- 4-All JML'ers must have all business contacts complete and submit completed paperwork no later than Business Contact Check Day in July. There is no extended deadline for business contacts.

Article 9: Requirements at Ag Expo:

1-All animals (market or non-market) attending Expo need to be dehorned and castrated (males). Castrating and dehorning will be performed in sufficient time to allow for complete healing, or they will not be allowed at Expo. In the case where horns or antlers are an integral part of the species, or breeding animals are concerned, the JML'er needs to coordinate with their barn superintendent and the livestock superintendent at least 30 days prior to Expo to discuss request approval.

2-Check-In Day:

A-All animals will be vet checked at Expo Check-In Day.

B-All animals will be weighed in after passing vet check.

C-Weigh-In is supervised by barn superintendents and/or the livestock superintendent.

D-The JML animal's vaccination records need to be on the grounds at Expo.

E-Steers must be moved on the grounds and in the show ring with a chain halter.

3-All JML'ers must be present for the duration of Expo.

4-Participation in Herdsmanship and exhibiting in Showmanship are required for all JML'ers.

5-Conformation:

A-If a JML'er has more than one market animal (maximum of two allowed for JML), after conformation judging, the JML'er must designate which will be their auction animal and notify the Auction Committee immediately.

B-No animals taking a white ribbon will be allowed to sell at the JML Auction.

C-Minimum weights for both small and large livestock must be met to participate in the auction.

D-In the case of a club market animal, the club will designate a JML'er to show the animal in conformation.

6-Showmanship:

A-Any 4-H member with a livestock project can compete in showmanship.

B-Dress code for showmanship is black jeans or dress pants, white long-sleeved button-up shirts, dark boots, and a subtle touch of 4-H green.

C-It is not required that JML'ers show the same animal they are marketing, but it is required to be the same species they are auctioning, and it must be their own animal.

D-The 4-H member who wins Grand Champion showman for their species is eligible for Round Robin.

E- If a 4-H'er is the only showman in their class and/or division, they are not automatically qualified for Round Robin. They must be awarded Grand Champion showman to be eligible to compete in Round Robin.

F-If a 4-H'er wins Grand Champ in more than one species, they will choose which species they wish to enter Round Robin with, and the Reserve Champ in the species the Grand didn't choose will be eligible to compete.

G-Market Beef and Dairy Beef are considered two separate classes for Round Robin.

H-Meat Goat and Dairy Goat are considered two separate classes for Round Robin.

7-Barn Duty: To maintain a quality event and the well-being of our animals and exhibits, each JML'er and a parent/guardian are required to sign up for and complete two barn duty time slots. This is a non-negotiable issue, and any changes to the sign-up sheet must be approved by the barn superintendent or livestock superintendent in advance of your assigned barn duty time. In the unavoidable circumstance that you cannot make your barn duty, YOU are responsible for finding a replacement and notifying your superintendent prior to your assigned time.

Article 10: Auction:

1-Each JML'er (or club) may auction only one large livestock entry or one small stock entry at Ag Expo.

2-All club animals to be auctioned will be placed in auction order of conformation awards after individual JML'ers. One club per year will be allowed to auction, and clubs will be chosen on a first come, first served basis. Clubs won't be allowed to auction in consecutive years unless at the discretion of the Moderating Board.

3-One Community Service Animal/Animal Pen may be raised each year for a community service cause. An individual or club will raise this animal at their own expense. This animal will be sold first in the Order of Auction. The recipient will be agreed upon by the JML Board at the business meeting prior to the animal's possession date.

4-At the JML auction, no minimum bid is required for purchasing a market animal. Families have the option of bidding on their own animals. If the family is the highest bidder of their own animal, the payment may be waived.

5-The JML Program will have first choice in buying back animals at market prices from the buyer who does not want the animal they purchased. JML will use this meat for promotions.

6-Immediately following the auction, JML'ers are required to:

A) have their photo taken with their animal and their buyer. If the buyer isn't present, a photo with the JML'er and their animal will still be taken.

B) All JML'ers will assist with the Buyers' Brunch prior to the auction and setting up the arena for the auction event.

C) Complete their barn duty. These are non-negotiables; everyone is needed to make the afternoon following the auction a smooth-running day.

Article 11: Finishing the Project:

1- Transport, Slaughter & Distribution:

A-If a JML'er's animal is required to be transported to the USDA slaughterhouse, a portion of their livestock sale check will be deducted for transport fees. \$15 plus ten cents per pound of their animal will be deducted to cover fuel for the drivers.

B-If a trailer other than the JML'ers is used to transport the JML'ers animal, the clean-up of said trailer is the responsibility of the JML'er.

C-JML'ers choosing to have their animal transported to the slaughterhouse by way of the arranged driver recognize and agree to hold harmless the driver, JML, and the 4-H program for any damages or loss incurred during transportation. JML'ers acknowledge this release of liability by signing these policies and procedures.

D-A JML'er wishing to transport their own animal must have it to the slaughterhouse in a timely manner to allow for said animal to be processed with the rest of the KP 4-H animals.

E-Buyers who purchased large livestock that are not required to be slaughtered at a USDA facility **may** have the option of having their animal slaughtered locally by way of arrangements made by KP 4-H Program Coordinator or the Livestock Superintendent. Those animals will be processed to the buyer's specification at the butcher shop of the buyer's choice.

F-Each JML'er is responsible for being part of meat distribution day, which happens the week after Expo. The meat that was sent to the USDA slaughterhouse is sent back and needs to be distributed to the processors the buyer of each animal specified. Every JML'er needs to a) be at meat distribution day or b) send a delegate.

G-In the instance of small stock, the JML'er is responsible for butchering and dressing the animals to the buyer's specifications, and packaging and delivering the meat to their buyer within two weeks of the auction.

Record Books & Checks

A-Every JML'er must complete an Alaska 4-H Record Book along with a Livestock Project insert. All financials, rate of gain, and medical record forms need to be thoroughly documented in the Livestock Project. Record books must be turned in to

the JML'ers 4-H club leader by the end of the year deadline in order for the JML'er to receive their check for their market animal.

B-All JML'ers are encouraged to attend the KP 4-H Annual Awards Banquet where all district 4-H'ers receive awards for their year of hard work, and where JML'ers receive their check for their market animal.

KP 4-H JML Animal Possession Dates, Age, and Weight Requirement

Traditional Dates and Special Adjustments for 2021 through 2024 Sales –

Rev Feb 2021: Livestock Superintendents & CR

Animal	Possession Date for 2022	Traditional Possession Date	Age of Animal	Weight. Limit/Other
Prospect Calves (Steers) Not for market this year	January 1	January 1	Under 12 months of age (1 year) at time of show	N/A
Finished Beef/ Market Steer	January 1	January 1	Born after January 1 prior year	Steers & heifers: 900 lb. min. @ sale. Must be dehorned and castrated; >48" in height.
Feeder Beef	March 15	March 15	No older than 8 ½ months	Minimum: 450 lb. @ Expor. Must be dehorned and castrated.
Finished Beef/ Miniature Market Steer	January 1	January 1	Born after Jan. 1 prior year	Steers & heifers: 700 lb. min. @ Expo. Must be dehorned and castrated. <48" in height.
Alpaca	January 1	January 1	Born after Jan. 1 prior year	110 lbs. min
Llama	January 1	January 1	Born after Jan. 1 prior year	
Reindeer	February 1 (encourage youth to get animal as early as possible)	February 1	Born after Jan. 1 prior year	160 lbs. minimum weight
Goose	April 15 (hatched after Feb 15)	May 1	Hatched after March 1	10 lbs. minimum weight
Turkey	April 15 (Hatched after March 5)	May 1	Hatched after March 20	20 lbs. minimum weight
Lamb	May 1 (encourage youth to get animal as early as possible)	May 1	Born after January 1	Ewes & castrated lambs 90 lb. minimum weight-140 lbs. Must be slick shorn
Goat	May 1 (encourage youth to get animal as early as possible)	May 1	Born after January 1	Wethers/doelings (11/5/05) 45 lbs. minimum weight
Swine	April 15 (encourage youth to get animal as early as possible)	May 1	Born after January 1	Gilts & Barrows 180 lb minimum weight-280 lbs.
Ducks	June 1 (hatched after April 15)	June 15	Hatched after May 1	Pen of 3, total weight of all 3 being 12 lbs. minimum weight
Rabbits	June 4	June 20	No older than 12 wks @ sale	Pen of 3 weighing 3-5 lb. each
Chickens	June 15 (Hatched after March 5)	July 1	Hatched after March 20	Pen of 3 weighing 4 lb. min each
Heritage Turkey	Sept. - Dec. of prior year	Sept. - Dec. of prior year	1 year	10 lb. minimum weight
Game Birds			Species vary. Contact Poultry Superintendent.	

Interim policies: 2021-2024

Amendments: 2021/2022/2023

Last revision: 2019

Kenai Peninsula District 4-H JML Program Vaccination Guidelines and Animal Vaccination Record



Cattle and Bison –

Suggested vaccinations:

- IBR-Bovine rhinotracheitis
- BVD-Bovine Virus Diarrhea
- P13-Parainfluenza 3
- BRSV-Bovine Respiratory Syncytial Virus

Swine – Required vaccinations:

Erysipelas – Two shots three weeks apart. Erysipelas is a state-required vaccine for hogs.

Sheep and Goats –

Suggested vaccinations:

- Clostridium Perfringes Type C and D
- Tetanus

Things the vet will look for on Check-In Day:

- Animals should be free of warts (especially on beef).
- External lymph nodes will be checked for enlargement (especially on sheep and goats)
- Infectious or contagious disease to include external parasites (for example, lice)
- Clinical signs of dermatitis (ringworm).

You should have the animal in the best physical shape prior to going to the Expo. This includes good nutrition, vaccinations, and parasite control. These precautions will enable the animal to have a strong immune system and avoid getting ill when they are exposed to the other animals and the stress of being away from home and at the Expo.

***This form will serve as your official vaccination record. Complete the information, keep it in your record book, bring it to Expo with your animal/s! ***

Name of vaccine:	Manufacturer:	
Lot Number:	Expiration Date:	
Vaccine administered by:		
Name of animal/s:	Ear tag number/s:	Date:
_____	_____	_____
_____	_____	_____

JML Policy Acknowledgment

Separate this page from your policies. Sign it after you have read, understand, and agree with the KP 4-H Junior Market Livestock Program Policies. **This sheet is required for your file!**

Keep your policies with your records and refer to them when you have questions. Familiarizing yourself with them will help make you a well-rounded JML'er and will help our program go and grow!

YOU make our best better in JML in KP 4-H! Here's to a great year of learning and a great livestock auction!

~

My parents and I have discussed these rules and policies. We understand that if the rules and duties are not followed, our animal/s will not be auctioned and the ability to show in future years may be forfeited.

JML'er _____ Date _____

Parent/Guardian _____ Date _____

Superintendent/KP 4-H Program Coordinator _____ Date _____



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My JML Checklist

- _____ Enroll in KP 4-H
- _____ Animal by possession date
- _____ JML 101 class (required) Date: _____
- _____ Public Presentation (optional, required for district medal eligibility)
- _____ Expo Overview Date: _____
- _____ Salesmanship (required) Date: _____
- _____ Large Livestock Weight by Possession Date (required for large stock)
- _____ Business Contacts
- _____ Business Contact Check-In with Ms. Cassy
- _____ Attend approved JML Workshops:
 - Workshop: _____ Date: _____
 - Workshop: _____ Date: _____
 - Workshop: _____ Date: _____
 - Workshop: _____ Date: _____
- Extra Workshops?:
 - _____ Animal Exhibit Paperwork by due date
 - _____ Record Book Check by due date
 - _____ Expo Work Day Date: _____
 - _____ Barn Duty times at Expo:
 - _____ Attend all required barn meetings @ Expo
 - _____ Help w/ barn clean up
 - _____ Meat Distribution (Required)
 - _____ Turn in completed Record Book w/ Livestock Project Insert to Leader (required)